

CUSE GRANT BUDGET PROPOSAL

NAME:	Susie Student
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PROJECT TITLE:	Southwest Monarch Conference
PROJECT SEMESTER/DATES:	Fall 2015, October 21-24, 2015
Do you have Direct Deposit info on file with Notre Dame?:	Yes

Amount Anticipated	Source	Reasoning
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Travel Expenses

ie airplane tickets, train travel, tolls, car rental, milage, parking, travel to/from airport

Bus from South Bend - O'Hare	\$73	CoachUSA.com	It is cheaper to take the bus than to drive and park for the four day conference.
Flight from O'Hare to Tuscon, AZ	\$373	travelocity.com/ American Airlines	I found several flights for around \$320, but I must be in Tuscon prior to 10 am in order to register for the confenrce by the start time of 11 am.
Shared Airport Shuttle to and From Conference Hotel	\$38	tusconsharedshuttle.com	Taxi estimates come to \$58 round trip and there is no readily available public transportation.

Lodging

ie hotel costs, rent paid, etc.

3 nights at Double Tree Suites by Hilton, Tuscon	\$70	swmonarch.com/conference/hotel	This is the student rate to stay for the conference. The hotels in the immediate vicinity would cost more. Anything further would require me to rent a car, incurring additional expense.

Conference Fees

costs paid to attend or present at an academic conference

Fee for Student Conference Presentations	\$85	swmonarch.com/conference/fees	Early Bird Registration fee through October 1

Meals/Food Items

must only account for meals for grantee, have an itemized receipt included (not just credit card receipt), include any tip, and not exceed \$35/day for short term projects or \$80/week for long term projects.

4 days of food	\$140	CUSE per diem rate	\$35/day/4 days. This conference offers occasional light refreshments, but no meals, as part of the conference fee.

Other Expenses

ie health insurance costs, vaccines, poster printing

Poster printing for conference	\$40	FedEx.com	most affordable poster package for the required size for the conference

Total Amount Requested to Complete Above Project

\$819.00

NOTES: