Sorin Scholars Class of 2021
Application Instructions

General Information

- Complete applications are due on **March 6, 2018 at 11:59 PM**.
- Interviews will be conducted during the weeks of April 9, 2018.
- The Admissions Committee, consisting of CUSE Staff and current Sorin Scholars, will conduct interviews and make decisions. Application information will remain confidential.
- Please direct any questions or concerns to Kati Schuler (sorinsch@nd.edu).

Eligibility Requirements: Please Read Before Starting Application.

Before beginning the application, please consider the following eligibility requirements. The Sorin Scholars Honors Program is an initiative of the Flatley Center for Undergraduate Scholarly Engagement (CUSE), meant to support exceptional students who **do not already belong to an existing honors program on campus.** Applicants who belong to the following honors programs will **NOT** be considered and should not apply:

- The Glynn Family Honors Program
- Notre Dame Merit Scholarship Programs
- The AnBryce Scholars Initiative
- The Balfour Scholars Program

Please note the following exception:

- If you plan to apply to the Kellogg International Scholars Program, please note that upon admittance to both programs (i.e., Sorin and Kellogg International) the applicant will have to choose membership in **only one program.** To clarify: one cannot be a member of both the Sorin Scholars Program and the Kellogg International Scholars Program. You should apply to both if you are interested.

Letters of Recommendation

You will be required to provide the name, department, and email address of two (2) references who have agreed to write letters in support of your application to the program.

- One recommendation must be an **academic reference** from someone at Notre Dame who has taught you and can attest to your academic potential (this can include graduate students or advisors who have instructed you in class).
- The second recommendation must be a **personal reference** from someone who can speak to your drive, integrity, leadership potential, and extracurricular engagement and/or service. Ideal letters will come from student organization leaders, rectors, or anyone **from the Notre Dame community** who has observed and can attest to these qualities.
- Please note that you must hit “Submit” on your application before your recommenders can upload their letters. If you wait until the last minute to apply, recommenders will have less time to upload their letters. You are highly encouraged to notify your letter writers as soon as possible so that they have ample time to write letters. Recommendation letters will be accepted until **March 9, 2018 at 11:59 pm.** After this point, applications will be considered incomplete and will not be considered for the program.

Instructions for Applying

Submit your application on urapply.nd.edu by filling out the application below in Microsoft Word and saving it as a PDF file. Note: URApply will only accept PDF files.

It is very important that you follow all of the steps below while applying. The application system was designed for a different purpose and many of the questions it will ask you do not apply to your Sorin Scholars application. The instructions below outline how to respond to those questions.

1. Sign in to urapply.nd.edu with your netid and password.

2. Click “Start a new proposal” on the right hand side.

3. Fill out the biographical information. For the title of your project, enter “**Sorin Scholars Class of 2021 Application**.”

4. The system will ask you to enter a purpose. Select “Research or Creative Endeavor.”

5. The system will ask you to enter Start and End Dates. Please list these dates as “**February 1, 2018 – February 2, 2018**”. These dates are only entered to satisfy system requirements and do not mean anything.

6. The system will also ask you to enter a total cost of your project. Please simply enter “**0.**”.

7. Enter “Notre Dame” as the city and “Indiana” as the region.

8. Enter “No” for the question about Senior Thesis/Capstone questions.

9. Answer “No” to all of the dropdown questions that follow the biographical section.

10. You will see a list of potential programs that you can apply for. Please select ONLY the “**Sorin Scholars Class of 2021 Application**” check mark.

11. Upload the PDF of your completed application at the bottom of the page. Enter your full name in the description box.

12. Hit Continue and proceed to the next screen. Enter all “0s” again for your budget. You do not need to upload anything on this screen. Hit “continue.”

13. The next screen will ask for your recommenders’ email addresses. Add the two email addresses for your ND recommenders. Please note that these must be “nd.edu” email addresses. URApply will generate an email to your recommenders that will allow them to upload a letter to your application. Please be sure that you have asked your recommendation writers to write for you before you enter their email addresses into the system.Check that you have reviewed your previously awarded grants. Hit “continue.”

14. On the last page, upload a PDF copy of your resume. Select “Other” as the document type.

15. Click “Continue with Submitting my Proposal.” Hit “Submit” when you are satisfied with your application. At this point, it will be forwarded to the committee for review