

2017 UNDERGRADUATE SCHOLARS CONFERENCE

CONFERENCE INFORMATION AND GUIDELINES

2017 Conference Date: Friday, May 5th
Deadline for submission: Friday, March 24th

Conference Forums

Please note the following instructions regarding the different forums of the conference:

- **Students in the College of Science** – select the **College of Science Joint Annual Meeting** as your “Forum for Presentation.”
- **Engineering Students** – select **Engineering** as your “Forum for Presentation.”
- **Arts & Letters, Architecture, Business, and all other Students** – select the **General Session** as your “Forum for Presentation.”

Formats for Conference Presentations

Oral Presentation: Each presenter will be assigned to a Session and will have 15-20 minutes in which to discuss his or her research paper and take questions and comments from the audience. There will be concurrent presentations, moderated by a faculty member or student, during each session. Presenters may use visual aids, such as Power Point slides or overheads.

Poster Presentation: Poster and design sessions combine the display of materials with the opportunity for individualized, informal discussion of the research. Individual presenters will set up displays representing their papers in a large area with other presenters, and will be available during the Poster and Design Session to talk about their work. Because of the physical configuration of this type of session, no additional audio-visual equipment, such as a screen or overhead projector, is provided.

Performance/Film Presentation: In a performance or film presentation, some or all of the material brought forward for discussion - e.g., film/video screening; theater, dance, or music performance – is presented. Introductory remarks, overview of research, questions, or discussion may precede or follow. A performance/film presentation may be used to illustrate some aspect of the presentation and to foster a particular and multidimensional understanding by participants, as one might use a film clip or role-playing. More substantively, the performance might offer participants a way to gain knowledge of some crucial material or point of view that cannot be adequately presented through description alone. The structure of a

presentation might be 10 minutes of performance/film screening, and 10 minutes for discussion and Q&A.

Roundtable (paper discussion). Paper discussions allow maximum interaction with the presenters by eliminating the formal presentation. Presenters are assigned to meeting rooms where interested persons may gather for discussion with the presenters about the paper or project. This format is particularly appropriate for senior thesis or collaborative research papers addressing topics best pursued through extensive discussion. Each roundtable presentation will have approximately 20 minutes for a summary of research and discussion.

Submitting an Individual Proposal Abstract

Presenters can submit abstracts at: <http://xur.library.nd.edu>.

****Only submit ONE abstract per presentation/poster.****

Deadline for submissions is Friday, March 24; notification by Friday, April 14. The Checklist and Instructions are as follows:

- *Student Profile.* Once you log in, the online application will automatically create an account for you and will ask you to update your profile.
- *College/Major.* Please indicate your first major. You may add a second or supplementary major and/or minor.
- *Title of Presentation.*
- *Abstract of 250-350 words.* Abstracts for accepted proposals will be published in the online conference program, **and will be limited to one page (including images)**. The Abstract should try to include:
 - *Research question or problem*
 - *Significance of the research question/problem*
 - *Method of investigation (student's)*
 - *Findings, new models for further inquiry* - what you have discovered so far in your own investigation of the question, and what steps you might take to advance the inquiry
- *Uploading Images.* Within the abstract admission website, you will be able to upload a limited number of images that go with your abstract.

Please note: You will be able to preview the abstract that you type in. If you cut and paste text from an existing document, please check the formatting of the text. If you use Latex, please convert your abstract to a pdf before uploading to the application.

- *Format of Presentation.* You may indicate one preference of format for placement of your individual presentation. The formats include oral presentation, poster/design exhibit, performance/film presentation, and roundtable discussion. See descriptions of these session formats in “Formats for Conference Presentations.” The conference committee will assign presentations to different sessions.
- *Collaborators.* You are **required** to list your primary research advisor. If your primary advisor is from another institution, please provide his/her email address. Co-authors may be listed, if applicable.
- *Special Requests.* Please indicate any special requests, such as scheduling considerations or accommodations for physical disabilities.

Students are expected to discuss their research presentation with their research advisor.